

Budget Amendment Request  
For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 03/18/2025

Department: Library

Requested by: Stacy Delano

Explanation:

Expenditures:

On March 10, 2025 the Stillwater Public Library Trust approved the spending of \$10,000 for legal services.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Professional Services	6405510 - 53069		\$ 0	\$ 10,000	\$ 10,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 10,000**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Ching Cluch

Date: 3-18-2025

Approved by CMO: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by City Council: ☐ Yes ☐ No

Date: \_\_\_\_\_

Processed by Finance: Alicia Adams

Date: 3/18/25

Set ID: BUD05917

Date Sent to SA&I: 4-3-25

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RECEIVED  
APR 9 2025  
State Auditor  
and Inspector  
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## Minutes

### SPECIAL MEETING - STILLWATER PUBLIC LIBRARY TRUST BOARD

STILLWATER PUBLIC LIBRARY, SOUTH BUILDING, ROOM 138

1107 SOUTH DUCK, STILLWATER, OK. 74074

MARCH 10, 2025

2:00 P.M.

[stillwaterok.gov/Library](http://stillwaterok.gov/Library)

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**Board members present:**

**Cynthia Francisco, Holly Hartman, Sandeep Nabar,  
Sherryl Nelson**

**Staff present:**

**Stacy DeLano, Naomi Brown, Ashlyn Garis**

1. CALL MEETING TO ORDER **The meeting was called to order at 2 p.m.**

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Trust Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***

a. Approval of minutes: March 5, 2025, Special Meeting

**Hartman/Nabar moved to approve the consent docket. The votes are as follows:  
Nabar, yes; Francisco, yes; Hartman, yes; Nelson, yes. Motion approved.**

3. GENERAL ORDERS

***The Trust Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.***

a. Discuss, consider, and possible action to move forward with retaining outside legal counsel for the purpose of independent legal advice to the Trust regarding the

Trust Agreement and legal compliance of Trust investments, and possible action to allocate Trust funds for legal services.

DeLano shared information about several highly rated law firms from Stillwater and the surrounding area who work with trusts. Board members discussed the merits of each. They listed questions they would like to ask these firms by email to narrow down their top choices. Then they will make an appointment to have a consultation with their selections.

Nabar/Nelson moved to direct Library Director Stacy DeLano or Trust Board members to send questions to attorneys and move forward with consulting with Ellis & Ellis, Non-profit Solutions, Connor & Winters, and Culture Connections Law for the purpose of independent legal advice to the Trust regarding the Trust agreement and legal compliance of Trust investments.

Nelson/Hartman moved to allocate \$10,000 in trust funds for legal services. The votes are as follows: Nabar, yes; Francisco, yes; Hartman, yes; Nelson, yes. Motion approved.

- b. Discuss, consider, and possible action to suspend or redirect Trust donations until the Trust has engaged and received independent legal advice regarding the Trust Agreement and legal compliance of Trust investments.

DeLano said the Friends of the Library are willing to accept up to \$15,000 in donations on behalf of the trust in the 2025 calendar year. The library would redirect donors seeking to donate to the Trust to the Friends of the Library instead.

Hartman/Nabar moved to accept the offer from the Friends of the Library to accept donations on behalf of the Library Trust up to the amount of \$15,000 for the 2025 calendar year. The votes are as follows: Nabar, yes; Francisco, yes; Hartman, yes; Nelson, yes. Motion approved.

#### 4. REPORTS FROM OFFICERS & BOARDS

*Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Trust business that may require discussion or action (including a vote or series of votes) are listed below.*

- a. Miscellaneous items from the Library Director

The fire suppression system project is on hold due to a design issue. Work has stopped and will potentially resume the week of March 24. The team hopes to complete the north building portion of the project in the third or fourth week of April. The Summer Reading Program will not take place at the library and plans are in place to hold events in other locations nearby.

- b. Miscellaneous items from the Trust Board

**Nabar reminded board members that the Library Board will hold an employee appreciation event for library staff in the next few months. Trust Board members will receive an email with more details soon.**

- i) Discussion about scheduling items for upcoming meetings  
**Board members would like to schedule a special meeting on March 24 at 2 p.m.**

**5. QUESTIONS & INQUIRIES**

**6. ADJOURN**

**Nabar/Nelson moved to adjourned. The votes are as follows: Nabar, yes; Francisco, yes; Hartman, yes; Nelson, yes. Motion approved. The meeting adjourned at 3:17 p.m.**

**Prepared by: Naomi Brown, Recording Secretary**

**Approved by: \_\_\_\_\_  
Chair, Stillwater Public Library Trust Board**





## Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/03/2025Department: AirportRequested by: Christy Cluck

Explanation:

Expenditures:

To appropriate funds for construction of replacement beacon at Airport. Eligible for reimbursement/match under future FAA grant #45.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Beacon Relocation	8207010 - 54009	25AP06820	\$ 0	\$ 64,038	\$ 64,038
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

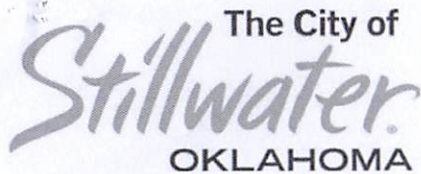
\$ 64,038

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy CluckDate: 3-4-25Approved by CMO: J. Brumby MooreDate: 3-11-25Approved by City Council: ☒ Yes ☐ NoDate: 3-10-25Processed by Finance: Alicia EvansDate: 3-12-25Set ID: BUD05903Date Sent to SA&I: 4-3-25

--Print on Yellow Paper--



## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 03/03/2025Department: AirportRequested by: Christy Cluck

Explanation:

Revenue:

Authorize Transfer In from General Fund to Airport Grants Fund to fund beacon construction at Airport.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfers In	8200000 - 61000		\$ 4,530,370	\$ 64,038	\$ 4,594,408
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 64,038

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy CluckDate: 3-4-25Approved by CMO: T. Perry MooreDate: 3-11-25Approved by City Council: ☒ Yes ☐ NoDate: 3-10-25Processed by Finance: Alicia EvansDate: 3-12-25Set ID: BUD05903Date Sent to SA&I: 4-3-25

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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 03/03/2025

Department: Airport

Requested by: Christy Cluck

Explanation: Expenditures:  
Move funds from General Fund Contingency to General Fund Transfers Out to fund beacon construction at Airport. Eligible for reimbursement/match under future FAA grant #45.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Transfers Out	1010000 - 71000		\$ 20,721,764	\$ 64,038	\$ 20,785,802
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease: Contingency	1011020 - 53067		\$ 496,243	(\$ 64,038)	\$ 432,205
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 0

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 3-4-25

Approved by CMO: T. Bynum

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: Alisa Ware

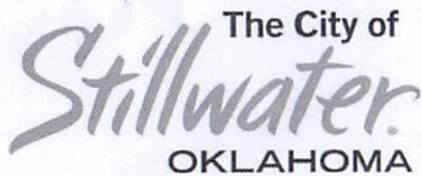
Date: 3-12-25

Set ID: 6005903

Date Sent to SA&I: 4-3-25

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# Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/06/2025

Department: Emergency Management

Requested by: Rob Hill

Explanation:

Revenues:  
Increase revenue projections for the award of FEMA DR# 4706-00011-Hazard Mitigation Grant for completion of a Hazard Mitigation Plan.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Federal Grant	1056026 - 43100		\$ 0	\$ 145,877	\$ 145,877
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 145,877

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Chiq Cluck

Date: 3-5-25

Approved by CMO: J. Benny Moons

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

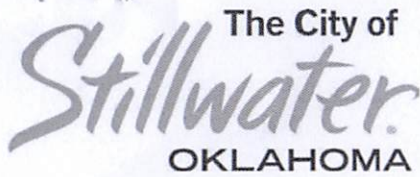
Processed by Finance: Alicia Adams

Date: 3-12-25

Set ID: BU005902

Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/06/2025Department: Emergency ManagementRequested by: Rob Hill

Explanation:

Expenditures:

Increase appropriations for additional Sub-recipient Management Costs awarded at 100% federal cost share under FEMA DR# 4706-00011-Hazard Mitigation Grant.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Hazard Mitigation Plan	1056026 - 54010		\$ 182,346	\$ 9,117	\$ 191,463
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 9,117

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Chad CluckDate: 3-5-25Approved by CMO: J. Barry MooreDate: 3-11-25Approved by City Council: ☒ Yes ☐ NoDate: 3-10-25Processed by Finance: Aliaa EassDate: 3-12-25Set ID: B0005902Date Sent to SA&I: 4-3-25

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Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/05/2025

Department: Transportation

Requested by: Candy Staring

Explanation:

Expenditures:  
Increase budget appropriations for construction administration service for 25TR05 McElroy, North Manning, and Hall of Fame Avenue Roadway Improvements. Funding is from the Transportation Sales Tax Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
McElroy, Manning, and Hall of Fame	2604035 - 54020	25TR05260	\$ 0	\$ 65,000	\$ 65,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 65,000

Reviewed by Department Manager: Candy Staring

Date: 3/5/2025

Reviewed by Finance: Chad Cluck

Date: 3-5-25

Approved by CMO: J. Brumby Moore

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: Alicia Case

Date: 3-12-25

Set ID: B0005901

Date Sent to SA&I: 4-3-25

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Budget Amendment Request  
For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/15/2025

Department: Transportation

Requested by: Candy Staring

Explanation: Expenditures:  
Appropriate additional funds for on going project management support services. Funding is from the Transportation Sales Tax Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transportation Program Manager	2604035 - 54020	23TR07260	\$ 132,085	\$ 150,000	\$ 282,085
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 150,000

Reviewed by Department Manager: Candy Staring

Date: 2/5/2025

Reviewed by Finance: Chad Cluck

Date: 3-5-25

Approved by CMO: J. Benny Moore

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: Alicia Adams

Date: 3-12-25

Set ID: B0005900

Date Sent to SA&I: 4-3-25

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Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 02/27/2025

Department: Information Technology

Requested by: Brad Stewart

Explanation:

Expenditure:  
Appropriate funds to reflect acceptance of FY23 SLCGP award for cyber security.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Information Tech / Software Maint	1011210 - 53071	25IT01101	\$ 0	\$ 41,961	\$ 41,961
Information Tech / Other Equipment	1011210 - 54008	25IT01101	\$ 0	\$ 9,031	\$ 9,031
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 50,992**

Reviewed by Department Manager: [Signature]

Date: 2-27-25

Reviewed by Finance: [Signature]

Date: 2-27-25

Approved by CMO: [Signature]

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: [Signature]

Date: 3-12-25

Set ID: BUD005899

Date Sent to SA&I: 4-3-25

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Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 02/27/2025

Department: Information Technology

Requested by: Brad Stewart

Explanation:

Revenue:  
Increase revenue to reflect acceptance of FY23 SLCGP award for cyber security.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Information Tech / Federal Grnt Rev	1011210 - 43100	25IT01101	\$ 0	\$ 50,992	\$ 50,992
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 50,992

Reviewed by Department Manager: [Signature]

Date: 2-27-25

Reviewed by Finance: [Signature]

Date: 2-27-25

Approved by CMO: [Signature]

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: [Signature]

Date: 3-12-25

Set ID: B0005899

Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 03/06/2025Department: FinanceRequested by: Christy Cluck

Explanation:

Expenditures:

This amendment returns the unspent appropriations from projects to the fund balance of the city capital fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	Body Worn Cameras	1056025 - 54008	22PD02105	\$ 48	(\$ 48)	\$ 0
	Boomer Lake Dock	1055010 - 54010	23PR02105	\$ 228,735	(\$ 29,835)	\$ 198,900
	Armory Roof	1055010 - 54009	23PR03105	\$ 64,760	(\$ 22)	\$ 64,738
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 29,905)

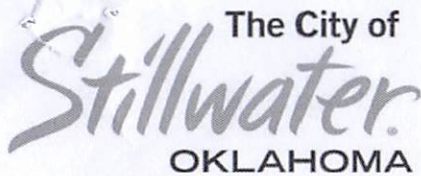
Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy CluckDate: 3-6-2025Approved by CMO: J. Barry MooreDate: 3-26-25Approved by City Council: ☒ Yes ☐ NoDate: 3-24-25Processed by Finance: Alicia QuinnDate: 3/27/25Set ID: B0005936Date Sent to SA&I: 4-3-25

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*attached*

**Budget Amendment Request**  
**For Budget Year** 2025

**Department of Finance**  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/12/2025

Department: Airport

Requested by: Kellie Reed

Explanation:

Revenue:

This amendment reflects the reimbursement received from the FAA for the difference in an estimated payment made compared to the actual cost. This amendment also reduces the Federal grant revenue to be received due to the project being completed under budget.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Terminal 038-22/Reimbursements	8207010 - 48702	22AP27820	\$ 0	\$ 29,943	\$ 29,943
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:	Terminal 038-22/Fed Grant	8207010 - 43100	22AP27820	\$ 127,642	(\$ 92,126)	\$ 35,516
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**(\$ 62,183)**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Cheryl Clench

Date: 3-18-2025

Approved by CMO: J. Bragg Moore

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: Alicia Adams

Date: 3-27-25

Set ID: B0005935

Date Sent to SA&I: 4-3-25

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*attached*

Budget Amendment Request  
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Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
  
Office: 405.372.0025  
Web: stillwater.org

Date: 03/12/2025

Department: Airport

Requested by: Kellie Reed

Explanation:

Expenditure:  
This amendment returns the unspent appropriations from the project to the fund balance of the Airport Grant fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Terminal 038-22/Const Prof Serv	8207010 - 54020	22AP27820	\$ 28,575	(\$ 28,575)	\$ 0
Terminal 038-22/Cap Grant Match	8207010 - 54030	22AP27820	\$ 43,847	(\$ 43,847)	\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**(\$ 72,422)**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: *Cheryl Church*

Date: 3-18-2025

Approved by CMO: *Benny Moore*

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: *Alicia Evans*

Date: 3-27-25

Set ID: B0005935

Date Sent to SA&I: 4-3-25

--Print on Yellow Paper--



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For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 02/28/2025

Department: City Manager's Office

Requested by: Christy Cluck

Explanation:

Revenue:  
Increase revenue projections to account for reinsurance proceeds and additional premiums received.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Health Insurance Reimbursements	5001410 - 48702		\$ 0	\$ 557,000	\$ 557,000
Health Insurance Premiums	5001410 - 48719		\$ 1,000,000	- \$ 90,000	\$ 1,090,000
	<u>5000000 - 48719</u>			<u>+ 90,000</u>	\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 647,000

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 3-3-2025

Approved by CMO: J. Brumby Moore

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: Alicia Ann

Date: 3/12/25

Set ID: BU005904

Date Sent to SA&I: 4-3-25

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*corrected  
BU005926  
3-25-25  
just this page*





## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 02/28/2025Department: City Manager's OfficeRequested by: Christy Cluck

Explanation:

Expenditures:

Appropriate additional funds for health insurance expenditures. Funded by increase in reinsurance policy proceeds, employee premiums and transfers from other funds.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Health Insurance	5001410 - 51023		\$ 9,709,750	\$ 1,790,250	\$ 11,500,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 1,790,250

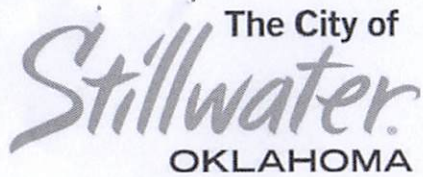
Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy CluckDate: 3-3-2025Approved by CMO: J. Barry MeansDate: 3-11-25Approved by City Council: ☒ Yes ☐ NoDate: 3-10-25Processed by Finance: Alicia EvansDate: 3/12/25Set ID: BUD5904Date Sent to SA&I: 4-3-25

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Budget Amendment Request  
For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 02/28/2025

Department: City Manager's Office

Requested by: Christy Cluck

Explanation:

Revenue:  
Increase transfers-in from other funds to offset increase in health insurance expenditures.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer In	5000000 - 61000		\$ 10,522,692	\$ 1,143,250	\$ 11,665,942
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 1,143,250

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 3-3-2025

Approved by CMO: J. Benning Moore

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: Alicia Egan

Date: 3/12/25

Set ID: B0005904

Date Sent to SA&I: 4-3-25

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# Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 02/28/2025

Department: City Manager's Office

Requested by: Christy Cluck

Explanation:

Expenditure:  
Increase transfers-out to self-insurance fund to offset increase in health insurance expenditures. Offset by reduction to expenditure accounts as detailed in the attached Budget Revision #3030 and #3031.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer Out (General Fund)	1010000 - 71000		\$ 20,721,764	\$ 708,815	\$ 21,430,579
	Transfer Out (Airport)	8100000 - 71000		\$ 1,188,974	\$ 45,730	\$ 1,234,704
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 754,545

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 3-3-2025

Approved by CMO: J. Barry Moore

Date: 3-11-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-10-25

Processed by Finance: Alicia Gans

Date: 3-12-25

Set ID: Buans904

Date Sent to SA&I: 4-3-25

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**City of Stillwater**  
**Budget Revision #3030**

**Date:** 2/28/2025

**Budget Year:** 2025

**Requested:** Christy Cluck

**Department:** City Managers Office

**Explanation:** To fund a transfer-out to the Self-Insurance Fund to cover increases in health insurance claims.

**SetID:**

**Increase:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Transfer Out	1010000-71000		\$20,721,764	\$708,815	\$21,430,579

**Decrease:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Contract for Services	1011020-53064		\$199,698	\$100,000	\$99,698
Demolition	1011020-53089		\$25,000	\$25,000	\$0
Compensation Contingency	1011020-51100		\$50,257	\$50,257	\$0
GF Contingency	1011020-53067		\$496,243	\$90,333	\$405,910
Communications Part Time	1011025-51002		\$38,833	\$38,833	\$0
Finance Part Time	1012011-51002		\$4,367	\$4,367	\$0
MC Part Time	1012012-51002		\$29,228	\$3,228	\$26,000
DS Part Time	1013010-51002		\$14,597	\$14,597	\$0
PW Part Time	1014841-51002		\$52,200	\$52,200	\$0
Comm Cntr Part Time	1015213-51002		\$105,048	\$20,000	\$85,048
DS Admin Full Time	1013010-51001		\$543,031	\$60,000	\$483,031
PW Full Time	1014841-51001		\$1,933,091	\$150,000	\$1,783,091

## Budget Revision #3030

Eng Professional Services	1014015-53069		\$104,200	\$25,000	\$79,200
CAO Professional Services	1011610-53069		\$225,199	\$75,000	\$150,199

### Approval:

Submitted: 02/28/25 10:09 am - christy.cluck



**City of Stillwater  
Budget Revision #3031**

**Date:** 2/28/2025

**Budget Year:** 2025

**Requested:** Christy Cluck

**Department:** City Managers Office

**Explanation:** To fund a transfer-out to the Self-Insurance Fund to cover increases in health insurance claims.

**SetID:**

**Increase:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Transfer Out	8100000-71000		\$1,188,974	\$45,730	\$1,234,704

**Decrease:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Airport Full Time	8107040-51001		\$885,788	\$45,730	\$840,058

**Approval:**

Submitted: 02/28/25 10:13 am - christy.cluck





## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 02/28/2025Department: City Manager's OfficeRequested by: Christy Cluck

Explanation:

Expenditure:

Increase transfers-out to self-insurance fund to offset increase in health insurance expenditures. \$360,714 is offset by reduction to expenditure accounts as detailed in the attached Budget Revision #3032, #3033, #3034 and #3035, and \$27,991 is from fund balance of the Waste Management Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer Out (SUA Operating)	9000000 - 71000		\$ 27,532,397	\$ 194,353	\$ 27,726,750
	Transfer Out (Water)	9120000 - 71000		\$ 832,833	\$ 80,026	\$ 912,859
	Transfer Out (Wastewater)	9130000 - 71000		\$ 589,796	\$ 45,730	\$ 635,526
	Transfer Out (Waste Mgmt)	9180000 - 71000		\$ 1,530,989	\$ 40,605	\$ 1,571,594
	Transfer Out (WM fund balance)	9180000 - 71000		\$ 1,571,594	\$ 27,991	\$ 1,599,585
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 388,705**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy CluckDate: 3-3-2025Approved by CMO: J. Perry MooreDate: 3-11-25Approved by City Council: ☒ Yes ☐ NoDate: 3-10-25Processed by Finance: Olivia GwanDate: 3-12-25Set ID: B0005904

Date Sent to SA&amp;I: \_\_\_\_\_

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**City of Stillwater  
Budget Revision #3032**

**Date:** 2/28/2025

**Budget Year:** 2025

**Requested:** Christy Cluck

**Department:** City Managers Office

**Explanation:** To fund a transfer-out to the Self-Insurance Fund to cover increases in health insurance claims.

**SetID:**

**Increase:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Transfer Out	9000000-71000		\$27,532,397	\$194,353	\$27,726,750

**Decrease:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Contingency	9001110-53067		\$217,482	\$194,353	\$23,129

**Approval:**

Submitted: 02/28/25 10:14 am - christy.cluck



**City of Stillwater  
Budget Revision #3033**

**Date:** 2/28/2025

**Budget Year:** 2025

**Requested:** Christy Cluck

**Department:** City Managers Office

**Explanation:** To fund a transfer-out to the Self-Insurance Fund to cover increases in health insurance claims.

**SetID:**

**Increase:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Transfer Out	9120000-71000		\$832,833	\$80,026	\$912,859

**Decrease:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Contingency	9121110-53067		\$51,129	\$28,907	\$22,222
Compensation Contingency	9121110-51100		\$51,119	\$51,119	\$0

**Approval:**

Submitted: 02/28/25 10:16 am - christy.cluck





**City of Stillwater  
Budget Revision #3034**

**Date:** 2/28/2025

**Budget Year:** 2025

**Requested:** Christy Cluck

**Department:** City Managers Office

**Explanation:** To fund a transfer-out to the Self-Insurance Fund to cover increases in health insurance claims.

**SetID:**

**Increase:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Transfer Out	9130000-71000		\$589,796	\$45,730	\$635,526

**Decrease:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Compensation Contingency	9131110-51100		\$39,930	\$39,930	\$0
Contingency	9131110-53067		\$30,055	\$5,800	\$24,255

**Approval:**

Submitted: 02/28/25 10:17 am - christy.cluck

**Date:** 2/28/2025

**Budget Year:** 2025

**Requested:** Christy Cluck

**Department:** City Managers Office

**Explanation:** To fund a transfer-out to the Self-Insurance Fund to cover increases in health insurance claims.

**SetID:**

**Increase:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Transfer Out	9180000-71000		\$1,530,989	\$40,605	\$1,571,594

**Decrease:**

Account Name	Account Number	Project Number	Current Budget	Amount of Change	New Budget
Compensation Contingency	9181110-51100		\$32,588	\$32,588	\$0
Contingency	9181110-53067		\$8,017	\$8,017	\$0

**Approval:**

Submitted: 02/28/25 10:21 am - christy.cluck



Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/12/2025

Department: Police

Requested by: Royce Stephens

Explanation:

Revenue:

Increase budget to reflect award of Internet Crimes Against Children (ICAC) grant funds for FY25. This grant provides funding for travel and training to the NW ICAC & Technology Conference for 3 Detectives.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
FY25 ICAC Grant/Fed Grant	1016025 - 43100	25PD02101	\$ 0	\$ 7,707	\$ 7,707
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 7,707

Reviewed by Department Manager: [Signature] 4

Date: 3/12/25

Reviewed by Finance: [Signature]

Date: 3-13-25

Approved by CMO: [Signature]

Date: 3-26-25

Approved by City Council: [Signature]

Date: 3-24-25

☒ Yes ☐ No

Processed by Finance: [Signature]

Date: 3-27-25

Set ID: B005937

Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025

Web: stillwater.org

Date: 03/12/2025

Department: Police

Requested by: Royce Stephens

Explanation:

Expenditure:

Appropriate funds for the Internet Crimes Against Children (ICAC) grant for FY25. This grant provides funding for travel and training to the NW ICAC & Technology Conference for 3 Detectives.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: FY25 ICAC Grant/Training	1016025 - 53055	25PD02101	\$ 17,294	\$ 450	\$ 17,744
FY25 ICAC Grant/Travel	1016025 - 53068	25PD02101	\$ 25,000	\$ 7,257	\$ 32,257
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 7,707**

Reviewed by Department Manager: Royce Stephens 4

Date: 3/12/25

Reviewed by Finance: Ching Chich

Date: 3-13-25

Approved by CMO: T. Bragg Moore

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: Alison Quinn

Date: 3-27-25

Set ID: BU00.5937

Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/12/2025

Department: Police

Requested by: Royce Stephens

Explanation:

Revenue:

Increase budget to reflect award of State and Community Highway Safety grant funds for FY25. This grant provides funding for overtime pay for high-visibility enforcement with an emphasis in impaired driving (alcohol and drug) and general traffic enforcement in support of state and national goals to reduce the incidence of KA crashes in the community. Also, provides reimbursement for travel to annual conference/training held by the Oklahoma Highway Safety Office.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
FY25 OHSO Traffic Grant/Fed Grant	1016025 - 43100	25PD04101	\$ 0	\$ 21.500	\$ 21,500
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 21.500**

Reviewed by Department Manager: [Signature] 4

Date: 3/12/25

Reviewed by Finance: [Signature]

Date: 3-13-25

Approved by CMO: [Signature]

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: [Signature]

Date: 3-27-25

Set ID: B0005937

Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/12/2025

Department: Police

Requested by: Royce Stephens

Explanation:

Expenditure:

Appropriate funds for the State and Community Highway Safety grant for FY25. This grant provides funding for overtime pay for high-visibility enforcement with an emphasis in impaired driving (alcohol and drug) and general traffic enforcement in support of state and national goals to reduce the incidence of KA crashes in the community. Also, provides reimbursement for travel to annual conference/training held by the Oklahoma Highway Safety Office.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
FY25 OHSO Traffic Grant/Travel	1016025 - 53068	25PD04101	\$ 25,000	\$ 1,500	\$ 26,500
FY25 OHSO Traffic Grant/Overtime	1016025 - 51003		\$ 477,500	\$ 20,000	\$ 497,500
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 21,500

Reviewed by Department Manager: [Signature] 4

Date: 3/12/25

Reviewed by Finance: [Signature]

Date: 3-13-25

Approved by CMO: [Signature]

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: [Signature]

Date: 3-27-25

Set ID: B0005937

Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 03/11/2025Department: Electric UtilityRequested by: Loren Smith

Explanation:

Expenditure:

Appropriate funds to cover overtime related to the engine overhaul project at the Stillwater Energy Center. Funded through a transfer from the Electric Rate Stabilization Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Overtime	9009061 - 51003	24RS10911	\$ 105,000	\$ 302,000	\$ 407,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 302,000

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Ching CluchDate: 3/13/25Approved by CMO: [Signature]Date: 3-26-25Approved by City Council: ☒ Yes ☐ NoDate: 3-24-25Processed by Finance: Alicia QuinsDate: 3-27-25Set ID: B0005940Date Sent to SA&I: 4-3-25

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## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 03/11/2025Department: Electric UtilityRequested by: Loren SmithExplanation: Revenue:  
Increase transfer-in to the SUA Operating Fund from the Electric Rate Stabilization Fund to fund increased overtime related to the engine overhaul project at the Stillwater Energy Center.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer In	9000000 - 61000		\$ 10,000,000	\$ 302,000	\$ 10,302,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 302,000

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Chip CluckDate: 3-13-25Approved by CMO: J. Barry MeansDate: 3-26-25Approved by City Council: ☒ Yes ☐ NoDate: 3-24-25Processed by Finance: Alisa EvansDate: 3-27-25Set ID: B005940

Date Sent to SA&amp;I: \_\_\_\_\_

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## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 03/11/2025Department: Electric UtilityRequested by: Loren Smith

Explanation:

Expenditure:

Increase transfer-out from the Electric Rate Stabilization Fund to the SUA Operating Fund to fund increased overtime related to the engine overhaul project at the Stillwater Energy Center.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer Out	9110000 - 71000		\$ 0	\$ 302,000	\$ 302,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 302,000

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Ching ChingDate: 3-13-25Approved by CMO: J. BrandyDate: 3-26-25Approved by City Council: ☒ Yes ☐ NoDate: 3-24-25Processed by Finance: AlinaDate: 3-27-25Set ID: BUD05940

Date Sent to SA&amp;I: \_\_\_\_\_

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## Budget Amendment Request

For Budget Year 2025Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449Office: 405.372.0025  
Web: stillwater.orgDate: 03/13/2025Department: Water ResourcesRequested by: Candy Staring

Explanation:

Expenditures:

Increase budget appropriations for the West College Sewer project. Funding is from the Wastewater Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	West College Sewer - Construction	9139366 - 54009	19SL01913	\$ 100,187	\$ 660,600	\$ 760,787
	West College Sewer - Land Acquisitn	9139366 - 54013	19SL01913	\$ 448,448	\$ 273,300	\$ 721,748
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 933,900Reviewed by Department Manager: Candy StaringDate: 14 March 2025Reviewed by Finance: Clay ChurchDate: 3-20-25Approved by CMO: J. Barry MooreDate: 3-26-25Approved by City Council: ☒ Yes ☐ NoDate: 3-24-25Processed by Finance: Alicia EvansDate: 3-27-25Set ID: 130005939

Date Sent to SA&amp;I: \_\_\_\_\_

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**Budget Amendment Request**

For Budget Year 2025

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025

Web: stillwater.org

Date: 03/17/2025

Department: Library

Requested by: Stacy DeLano, library director

Explanation: **Donation REVENUE**  
The library received \$10,000 in donations from the Friends of the Library for the Stillwater Reads community series.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Designated Donat/Donations	1015510 - 48701	20LB05101	\$ 0	\$ 10,000	\$ 10,000
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 10,000**

Reviewed by Department Manager: 

Date: 03/17/2025

Reviewed by Finance: 

Date: 3-19-25

Approved by CMO: 

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: 

Date: 3-27-25

Set ID: BU005938

Date Sent to SA&I: \_\_\_\_\_

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**Budget Amendment Request**

For Budget Year 2025

**Department of Finance**  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 03/17/2025

Department: Library

Requested by: Stacy DeLano, library director

Explanation:

Donation EXPENDITURE  
The library received \$10,000 in donations from the Friends of the Library for the Stillwater Reads community series.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	FOL Misc/Donations	1015510 - 53041	20LB05101	\$ 1,858	\$ 10,000	\$ 11,858
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 10,000**

Reviewed by Department Manager: 

Date: 03/17/2025

Reviewed by Finance: 

Date: 3-19-25

Approved by CMO: 

Date: 3-26-25

Approved by City Council: ☒ Yes ☐ No

Date: 3-24-25

Processed by Finance: 

Date: 3-27-25

Set ID: B0005938

Date Sent to SA&I: \_\_\_\_\_

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